

PRIVATE STUDENT HOUSING

Should students choose not to be in halls or if they apply late and do not get into halls, we will help students with alternative accommodation. We have a list of local Landlords who have properties available for student letting. Landlords are only listed on the UWIC register if they provide us with a valid Gas & Electric Safety Certificate, and sign a declaration to state that their property is in a good state of repair. We are also supporting and working with a number of the Government schemes through our local council for better standards in rented houses. So students should come to the Accommodation service. Our service is free and you can pick up landlord lists, have advice on contracts, Information on what to avoid etc. We strongly advise that students Avoid Housing Agents, as they CHARGE for their services and many students face problems after they have signed up with an Agency.

PRIVATE HALLS TYPE ACCOMMODATION

we are also in contact with a number of private organisations who own larger student accommodation similar to university halls. We would advise that students in the first instance request information and book via the UWIC Accommodation Service as we can negotiate a cheaper rate and place you with other UWIC students rather than going direct which may result in students being charged a higher rate and extra hidden costs such as internet facilities and the use of electricity.

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Accommodation Services
Warwick House, Cyncoed Campus
Cyncoed Road
Cyncoed, Cardiff
CF23 6XD

Tel: 029 2041 6188/6189
Fax: 029 2041 6968
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CUSTOMER SERVICE EXCELLENCE



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INVESTOR IN PEOPLE

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Cardiff's **metropolitan** university
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UWIC Accommodation Service

Applying for University Halls & Private Accommodation



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Hello and welcome to the UWIC Accommodation Service

Please take the time to carefully read this leaflet as it will be your guide to applying for accommodation.

The Accommodation Service is responsible for allocating students in University halls and helping students find privately rented accommodation in student houses or private halls.

The Accommodation service is here to help ALL students. We are open throughout the year during normal office hours. Feel free to contact us at any time with any questions, our details are on the back of this leaflet.

THE CYNCOED HALLS

Predominantly for students studying sports courses. There are 528 single study bedrooms at the Cyncoed Campus. Majority of these halls are Catered with a few self catered halls. Students generally find the catered option much easier as their meals are prepared for them & much more sociable in making new friends. As a guide for you 2006 prices ranged from £75.50pw self catered - and £101.00 pw for a catered option.

THE PLAS GWYN HALLS

Although these halls are closest to the Llandaff Campus, students studying at any study campus can live here. There are 391 single study bedrooms here and all rooms are self catered en-suite. As a guide in 2006 the price for these halls ranged from £73.00pw to £76.50pw.

EVELIAN COURT HALLS

For students studying at any study campus, there are 253 bedrooms here. The majority of rooms are single rooms self catered en-suite. There are some Double rooms and Studio Flats which students can choose. As a guide, in 2006 prices for these halls ranged from £77.50pw single, £84.50pw Double room, and £95.50pw for a studio flat. UWIC has a nomination agreement with these halls where we allocate all the rooms to UWIC students only. They are owned by the UNITE Group which means that the contract will be with UNITE.

APPLICATION PROCESS

If you are not already aware, UCAS stands for University Colleges Admissions Services - If you apply to University for a course through UCAS you will have a UCAS application/student number. This is normally nine digits long starting with 06 or 07. Keep this safe and use this as your reference any time you contact the University. If you apply direct to the University you may not have this number in which case you must keep a record of the person's name who has offered you the course.

APPLYING FOR HALLS ACCOMMODATION

You can apply for halls as soon as you have made UWIC one of your University choices. You should contact the Accommodation Service DIRECT for a halls or private application/information pack:-

1. Requests for applications can be made from January onwards:-

2. Contact the Accommodation Service via:

- Telephone: 029 2041 6188/6189
- email: accomm@uwic.ac.uk
- Letter – our address is at the back of this leaflet
- In person

3. When contacting us make sure you have your:

- Full Name, Postal Address & your Post Code
- UCAS application/student Number
- Course title & Code

4. We then register your details on the Accommodation Database.

5. Application forms for Halls including All the necessary information on hall types, prices and private accommodation will be sent out from the end of March onwards.

6. Once you receive your pack, complete and RETURN your form IMMEDIATELY! regardless of your course at UWIC being Firm or Insurance, and you DO NOT HAVE TO WAIT FOR EXAM RESULTS BEFORE YOU RETURN YOUR APPLICATION FORM because:-

7. We date stamp your application form and file it as soon as we receive it. Then from June onwards, halls offers are made in Date Order of Application Received and Distance From Cardiff. Priority is given to first year undergraduate students - Halls offers are made in three phases:- 1st phase commences in June where offers go out to early unconditional distant applicants, 2nd phase commencing A level results in August, offers go out to early distant applicants and the 3rd phase commences end of August onwards where offers go out to late/clearing and home applicants.

STUDENTS WITH DISABILITIES

We have some rooms available for students with disabilities on the three different campuses. You should contact us early with details, so that we can make sure that specific provisions are in place before your arrival.

MATURE & POST GRADUATE STUDENTS

We have a number of houses and flats set aside for mature and post graduate students at the Cyncoed Campus. Also a house for 4 mature students at the Howard Gardens study campus and one at the Colchester Avenue study Campus. Feel free to contact us for further details.

INTERNET ACCESS & FUEL BILLS

there is internet access in all rooms and this is included in the price. All fuel bills are also included in the price. We recommend that students budget for around £3700 maximum (based on the catered option which includes meals) as a total cost for their accommodation package for one academic year. If you need help with any type of money matters grants, student loans etc you can contact UWIC's student financial adviser - Paula Barker on 029 20416170 or email her for a tailored response PEBarker@uwic.ac.uk

UWIC RIDER

UWIC has teamed up with Cardiff Busses operating a dedicated bus service which students can use to get from campus to campus. This means that students can choose to reside at any of the halls of residence available. The UWIC Rider pass was £185 this year (2006) and allowed students not only to use the UWIC Rider but also entitles the use of any Cardiff busses up to and including zone 3. It is advisable to buy the pass only if your are sure you will be studying and staying in Cardiff as these are not refundable.

Although we endeavour to allocate students their first choice of halls this may not be always possible owing to demand.